



# Pebble Hill Traditional Elementary

## PAC Meeting Minutes

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**DATE:** October 3, 2018      **TIME:** 7:00pm  
**PLACE:** PHT Library

### ATTENDEES:

**Chair:** Martin Rusticus      **Secretary:** Julie Mitobe  
**Co-Chair:** Megan Mclean      **Principal:** Marne Hopkinson  
**Fundraising:** Melissa Hance & Megan Warhurst

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### 1. Executive Reports

#### **Chair – Martin Rusticus:**

- Welcome and call to order
- Introduction of PAC members to the parent attendees

#### **Treasurer – Louise Mol's was absent, budget not discussed in detail**

- Government grants were increased this year from \$20/student to \$24/student

#### **Principals Report – Marne Hopkinson**

- September Enrolment: 286 Student, which is great as we thought we might have been down in student numbers as of June
- Collaboration Of Inquiry Report from last June – Video Presentation
  - School Goal this year.  
“How can we increase student reading comprehension through the use of effective literacy instruction involving thinking routines and self-assessment?”
- Delta was chosen by a group from Singapore to take an in depth look at how our schools are run and how the children learn at each grade level.
- Sports: Cross Country Running & Volleyball
  - Boundary Bay Cross Country Running Meet.
  - Sunshine Hills Cross Country Run October 10
  - Grade 7 Volleyball: Ms. Hay
  - Grade 6 Volleyball: Ms Hardy & Ms Melville
- Panther Logo
  - Students have drawn logo ideas which will be voted on by staff and students, the top 5 or 6 will then go a final vote by the Grade 4-7's

and the winning logo will be taken to a professional artist to then be turned into the new Panther logo for our school and Panther shop gear

- Saleema Noon
  - Parent response to the information night has been great, so far 20 RSVP's have been received. Forms will still be accepted after the due date however a quick reply is appreciated to allow the night to be planned accordingly with regards to seating and timing

### **Fundraising – Melissa Hance & Megan Warhurst**

- Welcome back BBQ raised \$800.00
- Mabel's Labels to date has raised \$78 for the PAC
- the big "3" fundraising goals this year
  - Athletics – only 3 classrooms currently have the program, will cost \$2600 to supply it to every student (\$10/student)
  - Outdoor learning space - \$20,000 required to provide cement tables and umbrellas, whiteboards and the designated learning area
  - Gymnasium AV system - \$10,000 to provide a built in, permanent sound system to use for concerts, assemblies and other events
- Future Fundraising Events
  - Last Friday of the month coffee offered by donation to PAC
  - Winter Carnival – happening early December
    - goal to raise \$5000 from this event
    - looking for donations for the silent auction
    - parent participation required to assist with
      - a committee to create and run the carnival (working with Melissa and Megan as the Fundraising Chairs)
      - solicitation for donation items
  - Adult Social – happening early February
    - goal to raise \$20,000 from this event
    - looking for ideas as to a theme for the event
    - looking for donations for the silent auction
    - parent participation required to assist with
      - a committee to create and run the social (working with Melissa and Megan as the Fundraising Chairs)
      - solicitation for donation items
  - Pebble Hill clothing shop
  - business involved fundraising – local businesses to shop at that offer a percentage of the sales to go directly to the PHT PAC
    - West Coast Seeds
    - Cobs Bread
    - Mabels Labels
  - Clothing
    - Panther logo gear
  - Hot Lunch
    - add more days such as a hot dog only day
    - would require parent volunteers to help in the staff kitchen

- DPAC Report
  - DPAC meetings are District PAC meetings that are held at the Lander offices near the hospital, they are open to the public and anyone can join to hear the plans of the school board and the government side of the school board
  - emergency codes (ie – lockdown, code yellow...etc) have been updated and made to be more specific to what type of threat the emergency involves. Posters are in every classroom and throughout the school if you would like to review the new emergency codes
  - next district meeting is October 15<sup>th</sup>, the trustees will be present with the upcoming election, it's a good way to find out who is active & vocal in the meetings and who isn't
  - November 19<sup>th</sup> will be the first meeting with the newly elected trustees in their new positions

## **2. New Business & Open Forum**

- Request for assistance from the parents with upcoming events
- Request for auction items and ideas for events put to the parents

**Meeting Adjourned: 8:07pm**

**NEXT PAC MEETING: TBA**  
**Next Executive PAC Meeting: November 19<sup>th</sup>**